



WINTER ARTS FAIRE

The Mateel Community Center, Inc.

PO Box 1910, 59 Rusk Lane, Redway, CA 95560
Phone (707) 923-3368 Fax (707) 923-3370

Greetings from the Mateel Community Center, we're pleased to celebrate our 41st Annual Winter Arts Faire, and invite you to join us in celebration!

Please take time to read this letter carefully; it will help improve your Faire experience.

Faire site: Mateel Community Center - Redway, California

Faire dates: Saturday, December 16th - Sunday, December 17th

Faire hours: 10 a.m. - 6 p.m.

Set-Up time: Friday, December 15th - 2 p.m. to 9 p.m.

Tear-down time: Sunday after the Faire ends at 6 p.m.

Application deadline: October 2nd, 2017

A complete application packet: One that includes booth fees, photos, a self addressed stamped envelope (that is large enough & with enough postage for documents and photos.), and California resale number or non-profit status number. Please note that all incomplete applications will be sent back.

This is a juried show: Please send photos that best represent the craft you sell, booth design and workshop. All crafts must be handmade by you and all items for sale must be represented in your submitted photos. Absolutely **no imports or resale** items will be accepted into the show. Many factors are taken into consideration, including originality, quality, location, booth presentation, history and more. The better you represent your work the higher you will score with the jury. Every applicant is juried each year. In accordance with GAAP (general accepted accounting practices) all checks will be deposited immediately. You will be refunded your fee if you do not jury into the Faire.

Last day to receive a refund: November 1, 2017. A \$25 processing fee will be deducted from your fee. There are no refunds after 11-1-17. There is a \$30 charge for returned checks. In the event that you are not accepted into the Faire we will refund your booth fee.

Booth sizes need to be considered: The Winter Arts Faire is an indoor show. We offer a variety of booth sizes. The hall is a uniquely shaped space, consequently some spaces require flexibility and creativity in set-up. After the jury, booth placement will be determined by your jury score and when your application was received.

Electricity: Keep in mind that each vendor is allowed a maximum of 300 watts, no exceptions. Please bring your own extension cords and power strips.



WINTER ARTS FAIRE

The Mateel Community Center, Inc.

PO Box 1910, 59 Rusk Lane, Redway, CA 95560

Phone (707) 923-3368 Fax (707) 923-3370

Raffle: Each year we ask vendors to donate an item of their choice with an approximate value of \$25. Over the course of the weekend a staff member will come and pick up your donation. **The drawing will happen Sunday between 4-5pm. Tickets will be sold at front door, 1- \$2 or 3- \$5.**

Wristbands: **Each vendor receives 2 wristbands.** These will be distributed to you at vendor check in during set-up on Friday.

If you have any further questions please contact the Vendor Coordinator at vendorinfo@mateel.org

The Mateel hopes you'll join us in making this Faire a success!

Thank you,

Michellee Senn
Vendor Coordinator
vendorinfo@mateel.org



WINTER ARTS FAIRE

The Mateel Community Center, Inc.

PO Box 1910, 59 Rusk Lane, Redway, CA 95560
Phone (707) 923-3368 Fax (707) 923-3370

APPLICATION DEADLINE: October 2nd, 2017
Please print double sided

*NAME _____ *BUSINESS NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE _____ EMAIL _____

CELL PHONE _____ FAX _____

CA RESALE # _____ NON PROFIT # _____

Insurance policy # and company (the MCC's insurance company is requiring proof of insurance for your booth or a signed waiver of liability)

*LIST ALL ITEMS FOR SALE _____

*PRICE RANGE OF ITEMS FOR SALE _____

SPECIAL CONSIDERATIONS _____

NUMBER YOUR BOOTH PREFERENCE (1st, 2nd & 3rd choice)

4x8-\$170

8x8-\$230

CORNER 8x8(downstairs) \$285

PLEASE SEND YOUR **COMPLETED** APPLICATION WHICH SHOULD INCLUDE A CHECK OR MONEY ORDER PAYABLE TO THE **MATEEL COMMUNITY CENTER**, PHOTOS, AND S.A.S.E LARGE ENOUGH & WITH ENOUGH POSTAGE TO RETURN DOCUMENTS AND PHOTOS

ATTN: WAF VENDOR
MATEEL COMMUNITY CENTER
POST OFFICE BOX 1910
REDWAY, CA 95560

*******FOR OFFICE USE ONLY*******

DATE RECEIVED _____ CHECK # _____ AMOUNT\$ _____

CATEGORY# _____ BOOTH # _____ BOOTH SIZE _____



WINTER ARTS FAIRE

The Mateel Community Center, Inc.

PO Box 1910, 59 Rusk Lane, Redway, CA 95560
Phone (707) 923-3368 Fax (707) 923-3370

JURY # _____ REFUND\$ _____

AGREEMENT AND RELEASE FROM LIABILITY

I, _____, acknowledge that I have voluntarily applied to the 41th Annual Winter Arts Faire to participate in crafter vending at the premises of The Mateel Community Center, Inc., located at 59 Rusk Lane, Redway, CA 95560.

I am aware that hazards exist and I am voluntarily participating in these activities with knowledge of the danger involved. I hereby agree to accept any and all risks of injury or death, or theft, and verify this statement by placing my initials here: _____

As consideration for being permitted by The Mateel Community Center, Inc. in these activities and use of their facilities, I hereby agree that I, my assignees, heirs, distributees, guardians, and legal representatives will not make a claim against, sue, or attach the property of The Mateel Community Center, Inc. or any of its affiliated organizations for injury or damage resulting from the negligence or other acts, howsoever caused as a result of my participation in The Winter Arts Faire. I hereby release The Mateel Community Center, Inc. and any of its affiliated organizations from all actions, claims or demands that I, my assignees, heirs, distributees, guardians, and legal representatives now have or may hereafter have for injury or damage resulting from my participation in The Winter Arts Faire.

I have carefully read this agreement and fully understand its contents. This is a release of liability and a contract between me and The Mateel Community Center, Inc. and/or its affiliated organizations. I sign it of my own free will.

Executed at Redway, California, on _____, 2017.

RELEASOR SIGNATURE
